

RULES OF PROTECTION OF PERSONAL DATA

Controller of personal data:

Name: HOTEL ALFA s. r. o.
Company Headquarters: Dukelská 70, 087 01 Giraltovce
ID number: 45 425 116
Registered in the Commercial Register: District Court Prešov, Department: Sro, Insert number: 22876/P
Acting: manager Peter Juhas
Contact information for the person concerned: 421 911 167 162, asistent@hotel-alfa.sk

The personal data protection rules summarize our procedures for processing the personal data of affected persons - natural persons who provide us with personal data, or which come to us for processing from another entity. When processing customers' personal data, we act as a personal data controller and proceed in accordance with the Regulation of the European Parliament and the EU Council 2016/679 of April 27, 2016 on the protection of natural persons in the processing of personal data (hereinafter referred to as the Regulation) and at the same time with regard to Act No. 18/2018 Z. z.o. on the protection of personal data and on the amendment of certain laws. The standards contained in these legal regulations are binding for all entities that handle the personal data of EU citizens.

The aim of the Regulation is to increase the protection of personal data of EU citizens and strengthen their rights to the processing of personal data by state institutions, public bodies, and entrepreneurs. Our goal is also to protect your personal data that you provide to us. We assure you that when processing personal data, we are based on the principles enshrined in the Decree Law, so that they are not misused and thereby interfere with your rights (right to protection of personal data, right to privacy protection). In connection with the protection of personal data, the following bases are used dates:

Personal data means any information on the basis of which a person can be identified. Personal data is e.g. name, social security number, but also location data, online identifier or elements that are specific to physical, physiological, genetic, mental, economic, cultural or social identity.

Processing of personal data is an activity performed with personal data, e.g. obtaining personal data, recording, organizing, structured, storing, searching, browsing, using, providing by transmission, combining, limiting, erasing, disposal.

The affected person is a natural person whose personal data is processed, i.e. YOU, our customer.

A personal data controller is a person who processes the personal data of a natural person, has determined the purpose for their processing and has the means to do so. It can be a natural person, a legal entity, a public authority or another entity.

A personal data intermediary is a natural or legal person, public affairs body, agency or other entity that processes personal data on behalf of the operator.

HOTEL ALFA s. r. about. respects the following legal principles when processing your personal data.

Principles of personal data processing:

1. principle of legality, justice and transparency:
processing takes place on the basis of valid legislation, each processing is carried out on a legitimate legal basis,
2. purpose limitation principle:
personal data is collected only for a specific, explicitly stated and legitimate purpose,
3. the principle of minimization of personal data:
Processing is limited to the necessary scope of the given purpose,
4. principle of correctness:
personal data are correct and updated as necessary,
5. retention minimization principle:
only necessary personal data are processed that enable the identification of the person concerned,
6. principle of responsibility:
the controller of personal data is responsible for the processing of personal data and compliance with legislation,
7. principle of integrity and confidentiality:
processing takes place in such a way that personal data is not destroyed or misused.

Which data we process:

The basic pillar of our business activity is the rental of real estate and movable property (passenger motor vehicles). We enter into contractual relationships with other legal entities, entrepreneurs. These relationships and processed data are not covered by the Regulation. We also issue invoices primarily to legal entities. The interior spaces of the HOTEL ALFA building and the adjacent parking lot are monitored by security cameras to protect property and ensure safety. When creating an image recording, the personal data of persons who are in the Hotel premises and who enter the parking area are processed. The operator of personal data from the records is our company. Personal data on the records are kept for 15 days, after which they are automatically deleted by the software. If necessary to detect crime, we provide records to law enforcement agencies.

Personal data processed:

- figure and face record,
- number plate of a motor vehicle.

We process your personal data when processing claims, complaints or suggestions regarding the processing of personal data. We provide this personal data to the relevant control and supervisory authorities upon request.

We are the owner of the domain, which is leased by the company operating the Hotel. Accommodation can be booked through the website. When booking accommodation, these personal data are processed:

- name and surname,
- address of permanent residence (street, city, zip code),

- email address,
- telephone number.

In this case, we process personal data as an intermediary, and the processing obligations are defined in the intermediary agreement.

Legal basis for processing personal data.

When obtaining personal data during the monitoring of premises, we act within the framework of our legitimate interests, based on Art. 6 par. 1 letter f) Regulations.

To whom we provide your personal data:

In case of damage to property or health in the premises of Hotel ALFA, we provide personal data to the relevant state authorities for the purpose of helping to clarify criminal activity. When processing suggestions and complaints in connection with the exercise of your rights in the processing of personal data, we provide personal data to the Office for the Protection of Personal Data of the Slovak Republic.

How your personal data is protected with us:

Information systems with personal data are protected by adequate technical and organizational measures, so that they are not damaged, destroyed, lost, changed or misused. The network is protected by a firewall and a router, which ensures the protection of the network and devices against penetration from the Internet. The very structure of the network and computers is secured by user accounts, access rights to computers, servers and storage.

Personal data retention period:

Recordings of the camera system for 15 days. Complaints to the processing of a complaint, initiative. Subsequently, all personal data will be liquidated.

Transfer to a third country:

We do not transfer your personal data to countries outside the EU.

The existence of automated decision-making, including profiling:

We do not process your personal data through automated decision-making or profiling, i.e. we do not collect personal data for the purpose of evaluating your behavior.

Information about your rights:

As a person whose personal data we process, you have the following rights:

The right to access personal data

If you request it, you have the right to receive from us a copy of the documents with personal data that we process about you, in electronic form, or in written form. Contact us can be found on the website.

Right to rectification

You have the right to have your personal data, which are listed incorrectly, corrected or supplemented without undue delay, taking into account the purpose for which the personal data is collected.

The right to delete (forget) personal data

You have the right to have your data deleted if:

- personal data are no longer necessary for the purposes for which they were obtained, or processed,
- you object to the processing of personal data (complaint, initiative to the Office) and there are no valid reasons for the processing,
- if your personal data was processed illegally,
- Your personal data must be deleted, as this is stipulated by the law of the Union or the law.

Right to restriction of processing

You have the right to have your data processed in a limited form, because:

- object to the processing of personal data,
- the processing is illegal, you object, you do not want it to be deleted, therefore you request the restriction of the processing of personal data,
- we no longer need your personal data, YOU need them to prove a legal claim and you ask us to process them to a limited extent.

The right to object to the processing of personal data

You have the right to object to the processing of personal data. If you believe that we are not processing your personal data correctly, or that we are processing them in violation of the Regulation, you have the right to contact us by law, or contact the supervisory authority, which is the Úrad na ochranu osobných údajov SR, Hraničná 12, 820 07 Bratislava 27, statny.dozor@pdp.gov.sk, 421 /2/32 31 32 14.